

# **Newbury District Council**



## **BYELAWS**

**Relating to**

**ACUPUNCTURE**

## **NEWBURY DISTRICT COUNCIL**

### **Byelaws made by the District Council of Newbury under Section 14 Local Government (Miscellaneous Provisions) Act 1982 with respect to Acupuncture**

#### **Extent of Byelaws**

These byelaws shall extend to the area of the Newbury District Council

**1. Interpretation:-**

**a. In these byelaws, unless the context otherwise requires:-**

**"The Act"** means the Local Government (Miscellaneous Provisions Act 1982;

**"Client"** means any person undergoing treatment;

**"Operator"** means any person giving treatment;

**"Premises"** means any premises registered under Part VIII of the Act;

**"Proprietor"** means any person registered under Part VIII of the Act;

**"Treatment"** means any operation in the practice of acupuncture

**"The treatment area"** means any part of premises where treatment is given to clients.

**b. The Interpretation Act 1978 shall apply for the interpretation of these byelaws as it applies for the interpretation of an Act of Parliament**

**2. For the purpose of securing the cleanliness of premises and fittings therein, the proprietor shall ensure that:-**

**a. All internal walls, doors, windows, partitions, floors and floor coverings, and ceilings are kept clean and in such good repair as to enable them to be cleaned effectively;**

**b. The treatment area is used solely for giving treatment;**

c. All waste material, and other litter, arising from the treatment, is placed in suitable covered receptacles, which are washable and leakproof, or use a leakproof liner bag. The receptacles shall be emptied, or the bags changed, at least once every working day, or more frequently as necessary, and the material disposed of safely. Where liners are not used, the receptacles shall then be cleaned;

d. All needles used in treatment are placed after use in separate covered and leakproof re-usable boxes, or disposable needle boxes designed for the purpose. Where re-usable boxes are used they shall be emptied at least once every working day or more frequently as necessary, and the contents disposed of safely or sterilised for re-use, as appropriate. The box shall then be sterilised. Where needle boxes are used they shall be disposed of safely at suitable intervals;

e. All furniture and fittings in the premises are kept clean and in such good repair as to enable them to be cleaned effectively;

f. All tables, couches and seats used by clients in the treatment area, and any surface on which the items specified in 3b below are placed immediately prior to treatment, have a smooth impervious surface which is wiped down at least daily with a suitable disinfectant;

g. Where tables or couches are used, they shall be covered by a disposable paper sheet which shall be changed for each client;

h. A notice or notices reading "No Smoking" are prominently displayed within the treatment area.

For the purpose of securing the cleansing and, so far as is appropriate, the sterilisation of instruments, materials and equipment used in connection with the treatment:-

a. An operator shall ensure that, before use in connection with treatment, any gown, wrap or other protective clothing, paper or other covering, towel, cloth or other such articles used in the treatment:-

- i. is clean and in good repair, and, so far as is appropriate, is sterile;
- ii. has not previously been used in connection with any other client unless it consists of a material which can be and has been adequately cleaned and, so far as is appropriate, sterilised;

b. An operator shall ensure that any needle, metal instrument, or other item of equipment, used in treatment or for handling instruments

and needles used in treatment, is in a sterile condition and kept sterile until it is used;

**c. A proprietor shall provide:-**

- i. adequate facilities and equipment for the purpose of sterilisation (unless pre-sterilised items are used) and of cleansing, as required in pursuance of these byelaws;
- ii. sufficient and safe gas points and/or electrical socket outlets to enable compliance with these byelaws;
- iii. an adequate constant supply of clean hot and cold water readily available at all times on the premises;
- iv. adequate storage for all items mentioned in byelaw 3 a and b above, so that those items shall be properly stored in a clean and suitable place so as to avoid, as far as possible, the risk of contamination.

**For the purpose of securing the cleanliness of operators:-**

**a. An operator whilst giving treatment shall ensure that:-**

- i. his hands and nails are clean and nails kept short;
- ii. he is wearing clean and washable clothing, or alternatively a disposable covering that has not previously been used in connection with any other client;
- iii. he keeps any open boil, sore, cut or open wound on an exposed part of his body effectively covered by an impermeable dressing. In the case of any significant cut, abrasion or any type of skin infection on his wrist or hand he shall cover his wrist and hand with a disposable vinyl examination glove;
- iv. he does not smoke or consume food or drink;

**b. A proprietor shall provide:-**

- i. in the treatment area suitable and sufficient washing facilities for the sole use of operators such facilities to have a hot and cold water supply, fitted with foot or elbow taps, sanitising

soap or detergent, a nail brush and disposable paper hand towels or a hot air hand dryer;

- ii. suitable and sufficient sanitary accommodation for operators.

**THE COMMON SEAL of NEWBURY** )  
 )  
**DISTRICT COUNCIL was hereunto** )  
 )  
**affixed this 3rd day of February 1984 and** )  
 )  
**authenticated by:-** )

**W.J. TURNER**

**Authorised Signatory**

**The foregoing byelaws are  
hereby confirmed by the  
Secretary of State for Social  
Services on 19th June 1984  
and shall come into operation  
on 26th July 1984.**

**A.B. BARTON**

**Assistant Secretary  
Department of Health and  
Social Security**