

# Application for [Grant] [Renewal] [Transfer] of Street Trading Consent

Local Government (miscellaneous) Act 1982

Licensing  
Public Protection Partnership  
Council Offices  
Market Street  
Newbury  
Berkshire  
RG14 5LD

I / We hereby make application for the [Grant] [Renewal] [Transfer] of a Street Trading Consent in accordance with section 3 of and schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982.

- Please delete as appropriate

## SECTION A – Particulars of Applicant

<b>1.</b>	Surname (IN BLOCK CAPITALS):..... Other Names..... Home Address: ..... ..... Postcode:..... Date of Birth..... Home Telephone Number:..... Mobile Telephone Number..... Work Telephone Number..... Fax Number..... E-mail address.....
-----------	---

## SECTION B – Trading Details

<b>1.</b>	Do you currently hold street a trading consent?      * YES / NO If YES, please state details: Granted on (date) ..... Expires .....
<b>2.</b>	Please state the location in which you wish to trade: ..... And on what days you wish to operate: ..... Between the hours of: ..... And .....
<b>3.</b>	Please state the articles in which you wish to trade (description): ..... .....
<b>4.</b>	Please give the details of the stall, container or vehicle which you wish to use (description, including dimensions, and registration number if appropriate): ..... .....

## SECTION C – Declaration

<b>1.</b>	<p>I confirm that the information I have given is correct to the best of my knowledge and belief. I understand that I shall be liable to prosecution if I have knowingly or recklessly made a false statement or omitted any relevant information</p> <p>Signed..... Date .....</p> <p>(applicants must not be under the age of 17 years)</p>
-----------	---

This Form should be returned to Licensing, Public Protection Partnership, Council Offices, Market Street, Newbury RG14 5LD with the appropriate fee.

How would you like to make payment Licence (please tick)

- Credit/Debit Card (please call 0330 131 9742 and select option 2 to make a payment)
- Cheque (please make payable to West Berkshire Council)

- **PLEASE NOTE IMPORTANT INFORMATION FOR SITES**

For all sites we require a plan to be submitted with each application form showing the precise location from which you are trading. A plan is required irrespective of how long you have been trading from the site. A professionally drawn plan is not required - a hand drawn plan will be acceptable.

**PLEASE NOTE WITHOUT ANY OF THE ABOVE ITEMS THE APPLICATION CANNOT BE ACCEPTED**

Your personal data will be used in line with the EU General Data Protection Regulation (GDPR) to process your application or the service you require by The Public Protection Partnership. The retention period is set in legislation or as required for the service that is being provided. Your data will not be kept for longer than is necessary. If you are not satisfied with the way that your data is being processed the Information Commissioner can be contacted <https://ico.org.uk/concerns/handling/>

Information Commissioner's Office  
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

*This authority is under a duty to protect the public funds it administers, and to this end may use the information you provide on these forms for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.*